

# Human Resources Newsletter

August, 2019



Montgomery County  
Public Schools

Welcome to the 2019-2020 School Year! I hope that you have had an outstanding summer and are rejuvenated and ready to go! Please take a few minutes to read this newsletter as it is full of important information, links, and resources you will need. The HRD is here to assist you. Don't hesitate to contact us if we can help in any way! *Danny Knott*, Human Resources Director

## Important Dates

**Mandated Training for  
ALL employees**

**Due by September  
20th**

**Open Enrollment  
August 20-30**

**Sick Leave Bank  
Enrollment August  
15th-30th**

**Wellness Challenge  
Information coming  
Soon!!**

***Minority Retention  
Committee***

***Come Join the Party!***

***Please complete the  
form linked below if you  
would like to join this  
amazing committee!***

**Interest Survey**

## MCPS Health Benefits Information

In an effort to decrease required meetings, you will not be required to attend a mandatory group meeting or watch videos regarding benefits this year. You will still be required to attend an individual enrollment meeting during the open enrollment dates linked below.

**Open Enrollment August 20th-30th:**  
Click here to view necessary information

**2019-2020 Anthem Health Insurance  
Information**

Click here to view

**Contact  
the HRD  
TEAM**



Like us on Social Media

Click here for a quick list of who to contact  
in the HRD with your questions

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## MCPS Employee Discounts

The Human Resources Department (HRD) will be featuring businesses that provide discounts or special offers to MCPS Employees. Updated 8-9.18

**Click here to view the list!**

We are trying to grow our discount list! If you know of a business or organization that provides a discount to MCPS employees please email [Danny Knott](#) or [Susan Compton](#)

## Annual Required Employee Training

Due by Sept. 20th

In an effort to continue to reduce the amount of time mandatory training takes each year, we will use one training presentation.

This format will take much less time but does need to be completed in one sitting. Also, to access the training, you must logged in to your MCPS Google Account.

Please [CLICK THIS LINK](#) to complete the required annual training module

Due by Sept. 20th

Teacher License Renewal  
Requirements and Important  
Dates!

**CLICK HERE FOR INFORMATION**

## Sick Leave Bank OPEN ENROLLMENT

Employees who are not currently enrolled in the Sick Leave Bank may enroll during our annual open enrollment period from Aug. 15th-Aug. 30, 2019.

Employees who are current sick bank members do not need to do anything if you want to remain in the Sick Leave Bank. If you want to withdraw from Sick Leave Bank follow the directions linked below.

**CLICK HERE FOR MORE INFORMATION**